Esperance SHS 2026
Year 12 - Application for Private Study Leave Pass

Dear Parent/Guardian,

Year 12 students who are on a pathway to graduation may have private study for the equivalent of one subject. The minimum requirements to be eligible are:

Year Coordinator to check off each criterion and initial

- must be completing a minimum of 5 yearlong subjects in Year 12 ☐
- must have achieved 8 or more semester 'C' grades in year 11 ☐
- must have a pair of List A and List B subjects in Year 12 ☐
- must have passed OLNA ☐ _____

A student may apply for a leave pass to do this study at home. It is expected that students use this time for Private Study.

Students using this pass:
- must sign in and out when entering or leaving the school grounds during the school day.
- are **not** to use this pass to go down town for lunch or to bring takeaway food onto school grounds.
- must be at school during scheduled half unit presentations (You will be notified through your Year Coordinator or the Daily Notices).

Duty of care responsibilities for ESHS cease whilst the student is off school grounds using this pass. Signing out of school is a notified absence.

Approval of this leave pass will be reviewed if the time is not utilized properly or if a student is not making satisfactory progress.

Student Name: _____ **Form:** _____

Please indicate by shading the private study times and if required the adjoining lunch and recess times that this application is for.

PERIOD	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1	1	4	2	6	3
2	2	5	1	5	4
LUNCH 1					
3	3	6	6	1	5
4	4	3	3	2	6
LUNCH 2					
5	5	2		4	1

I would like my son/daughter/ward be given approval to do private study at home as indicated by the above shading.

Parent/Guardian (Signature): _____ **Date:** _____

Office Use

Authorised by Deputy/Year Coordinator: _____

Entered onto P/S List: YES/NO P/S Card Issued: YES/NO Future Abs Entered: YES/NO