



School Board Meeting Minutes

Wednesday 20th March 2024

3.30pm Seminar Room ESHS Library

Time	Attendees: Phil Reading, Jamie Pearce, Roger Loader, Ian Masarei, Rosie Stockdale, Annette Hanson		
3.30pm	1	Welcome and Apologies	Actions
	1.1	Phil opened the meeting at 3.30 and gave the acknowledgment of country.	
	1.2	Apology received from Lynley Neill	
	1.3	Phil introduced Rosie Stockdale as the new student representative.	
	1.4	No conflicts of interest were declared.	
3.33pm	2	Minutes of the previous meeting	
	2.1	Review of previous meeting minutes	Jamie Pearce accepted the minutes from the previous meeting.
	2.2	Business arising from the previous minutes	No business arising
3.35pm	3	Board Admin	
	3.1	<ul style="list-style-type: none"> Phil presented the 2024 Code of Conduct and asked members to sign and return. 	Phil asked members to sign and return the 2024 Code of Conduct prior to the next meeting.
	3.2	<ul style="list-style-type: none"> Phil explained the changes to the 2024 Board Terms of Reference to reflect the new membership structure. The quorum will also need to be adjusted to reflect the new membership structure. 	Phil will adjust the quorum prior to the next meeting.
3.37pm	4	2024 Budget and Finance report	
	4.1	<ul style="list-style-type: none"> Presentation of the 2024 Budget 	This agenda items were held over until the next meeting as the Department is not releasing school budgets until the 26 th of March 2024
	4.2	<ul style="list-style-type: none"> Term 1 Finance Report 	
	4.3	<ul style="list-style-type: none"> 2024 Funding Agreement 	
3.38pm	5	Security Camera Installation	
	5.1	<ul style="list-style-type: none"> Ian explained the plan to install security cameras in the school including the reasons behind the planned installation. Discussion occurred around the benefits of installing security cameras. 	
3.41pm	6	2023 Annual School Report	
	6.1	<ul style="list-style-type: none"> Phil presented the 2023 Annual report for endorsement. 	The Board endorsed the 2023 Annual report.

3.45pm	7	Amendment to a school development day date.	
	7.1	<ul style="list-style-type: none"> Phil explained the change to the Term 3 School Development Day from Monday 15th July to Monday the 19th of August to align with the Networks Education Conference. 	
3.47pm	8	Public Relations Processes	
	8.1	<ul style="list-style-type: none"> Ian explained he had appointed a staff member to review and refine the school's public relations processes. Discussion around replacing the newsletter with more contemporary methods of communication and promotion. 	
3.49pm	9	Any other business	
	9.1	nil	
3.50pm	10	Proposed 2024 meeting dates	
		<ul style="list-style-type: none"> Term 2 <ul style="list-style-type: none"> ✓ Week 4 Wednesday 8th May ✓ Week 8 Wednesday 5th June Term 3 <ul style="list-style-type: none"> ✓ Week 4 Wednesday 7th Aug ✓ Week 8 Wednesday 4th September Term 4 <ul style="list-style-type: none"> ✓ Week 6 Wednesday 13th November 	
3.52	11	Close of meeting	
		Phil closed the meeting at 3.52pm	