



**ESPERANCE SENIOR HIGH SCHOOL**  
A PROUD INDEPENDENT PUBLIC SCHOOL

# Mobile & Digital Device Policy

The Mobile Phone and Digital Device Policy is about increasing student levels of academic engagement and social connection while they are at school. We want to reduce the pressure and anxiety students feel associated with always needing to respond. Students need the freedom to think, learn and develop positive social skills.

## It is the school's policy that:

- Mobile phones, ear-phones/ear-buds and other digital devices are to be turned off and put away before students enter school grounds and to remain away all day, including before the start of school and at break times (this includes Smart Watches that are being misused).
- Mobile phones and other digital devices are brought to school at the owner's own risk. No liability will be accepted by the school in the event of loss, theft or damage of a device.
- Mobile phones are not to be used in the classroom, unless under the direction of a teacher.
- Mobile phones and other digital devices must not be brought into exams.
- Reports of all incidents involving inappropriate use of digital devices will be recorded and retained on the student record, including bullying, taking and/or sending of images, sending texts etc.

For all contact required between students and/or a family member, the Front Office staff, along with Student Services staff, will be available to facilitate all necessary communication. There will be no need for a student to use a mobile phone to contact home during the school day.

**This Mobile Phone and Digital Device Policy is an extension of the school Behaviour Management in Schools Policy.**

In any instance where a student has a mobile phone, ear-phones and/or ear-buds visible entering, or while on school grounds, the following procedures will be followed:

## First & Second Occasions:

- The student will hand in their mobile phone (including ear-phones or ear-buds if visible) to the teacher/staff member.
- The teacher/staff member will hand over the device(s) to Student Services at their earliest convenience where it will be logged and stored for the remainder of the day.
- *At the end of the school day the student will be able to collect the device(s) from the Head of Student Services or the Deputy Principal.*

## Third Occasion:

- The student will hand in their mobile phone (including ear-phones or ear-buds if visible) to the teacher/staff member.
- The teacher/staff member will hand over the device(s) to Student Services at their earliest convenience where it will be logged and stored for the remainder of the day.
- A parent/carer will be contacted by the Head of Student Services or Deputy Principal.
- *A parent/carer will be able to negotiate the return of the device(s) from Student Services*

**If at any time a student refuses to follow the instruction of a staff member the Behaviour Management in Schools Policy and Procedures will be applied.**

*A strong community creating opportunities for personal excellence.*